

SALES PROJECT POTENTIAL

Activity _____

Advisor _____ Date ____/____/____

Year _____

<u>FUNDRAISER/EVENT</u>	<u>DATES</u>	<u>ANTICIPATED REVENUE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Your requests indicate that you agree to the following:

1. Deposit money daily
2. Submit a final financial statement at the conclusion of each fundraiser
3. Use profits for the purpose stated
4. Follow good business and accounting procedures

Signature of Advisor _____

Approved _____
Principal

_____/_____/_____
Date

Instructions: This form must be filed with the Treasurer's Office on or before September 30th of each year. Your estimate of receipts and expenditures may be revised at any time. However, you may not make school commitments for fundraisers or expenditures until they are included on the statement of purpose and the budget development.

