

ACTIVITY NAME: _____

ADVISOR: _____

PURPOSE CLAUSE

The following purpose clause explains briefly the goals and activities of the group and how money will be raised to meet the expenditures:

Principal Signature _____ Date _____

Superintendent Signature _____ Date _____

BUDGET YEAR: _____

Check One: ___ Original Budget ___ Amendment Budget

Activity Code _____ (i.e. 200-945S)

- A budget is an estimate of receipts and expenditures for a given period of time. (July-June)
- Budgets can be revised during the year by contacting the Treasurer.
- All budgets must be approved by the Superintendent and the Board of Education.

RECEIPTS: (list all in gross)

Estimated balance of account on July 1 (this year) \$ _____

Sale of item receipts (list each project separately):

> _____

> _____

> _____

> _____

Admission Receipts (Dances, Athletic Events, etc.):

> _____

> _____

> _____

Other Receipts (Donations, Walk-a-Thons, etc.):

> _____

> _____

> _____

> _____

TOTAL RECEIPTS INCLUDING BEGINNING BALANCE \$ _____

EXPENDITURES: (include all sales project's items)

> _____

> _____

> _____

> _____

> _____

> _____

> _____

> _____

> Miscellaneous: _____

TOTAL ESTIMATED EXPENDITURES \$ _____

Approved by Superintendent _____ (Date)

Approved by Board _____ (Date)